

Yearbook Application

2020-2021

Armada High School
Yearbook

Contact Ms. Curcuru with questions.
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Armada High School

**Yearbook
Staff Application
2020-2021**

Name _____

Current Grade Level (Circle one) 8 9 10
11

Email _____

Phone Number:

Have you ever been on a yearbook staff before?

If so, tell where and what position you held

Please read all directions carefully and complete all sections of the application thoroughly. In addition to this application form, I require:

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These will be explained further at the end of the application

tudent/Parent Commitment Form

- A Writing Sample

DEADLINE:

As a Yearbook staff member, you will:

- Work as a team member to complete all sections of AHS Yearbook.
- Write articles/captions and take photos for AHS yearbook; meet with advisers, administrators, students, and/or coaches to get (*obtain*) background information or interviews.
- Work with community leaders and parents to sell business ads in the community and advertise sales of senior congratulatory ads after Classroom Training and ongoing coaching has been taught to support AD yearbook.
- Meet **all** deadlines and be responsible for completing your pages; designing layouts, proofing, editing, etc.
- Come to class on time and prepared to work in this Yearbook course. Because Yearbook is a class, it takes precedence over extracurricular activities!

1. Writing Ability/English Skills/Grades

Current GPA _____ How many absences did you have last year? _____

Current English Teacher and Name of Class _____ Current English Average _

2. Computer Knowledge

- Do you have internet access at your house? (this is solely for information purposes)
Yes _____ No _____
- Do you have any experience with web page design? If yes, tell which one.

3. Photography Experience

- Do you have a digital camera that you are able to use every day?

- **If yes**, what kind is it (make/model) _____, and how many megapixels does it have _____?
- Have you ever taken a photography class? Yes _____
No _____

4. Activities

List ALL extracurricular activities in which you <u>plan</u> to participate during 20188-2019.
1.
2.

3.
4.
5.
6.
7.

5. **Availability & Miscellaneous**

- Do you have a car? Yes _____ No _____
- If you do not drive, will you be able to secure a ride on after-school work days/events?
Yes _____ No _____
- We may have some summer training sessions. Will you attend?
Yes _____ No _____
- Are you willing to attend a yearbook camp in the summer? Yes _____ No _____
- Are you willing to make the yearbook one of your priorities next year? Yes _____ No _____
- Are you willing to work after school and occasionally on weekends to meet yearbook deadlines?
Yes _____ No _____
- Are you willing to accept a leadership role involving more responsibility and commitment?
Yes _____ No _____
- Are you capable of having fun and getting work done – at the same time?
Yes _____ No _____
- Have you ever won any recognition for your writing ability?
Yes _____ No _____
- Some of the duties of the staff include selling sponsorships to businesses, selling ads to seniors/senior parents, talking to teachers/coaches, and asking questions/interviewing. This requires being somewhat comfortable talking to people you do not know. We will discuss and practice this activity in our Yearbook class.
Will you be able to perform these duties? Yes _____ No _____

With 1 being the least appealing and 5 being the most appealing, rank your interest/abilities in the following jobs:

Talking to friends	1 2 3 4 5	Creating Layouts	1 2 3 4 5
Photo Editing	1 2 3 4 5	Photography	1 2 3 4 5

Attending School Events 1 2 3 4 5

Selling ads to businesses 1 2 3 4 5

Supervising/teaching others 1 2 3 4 5

Interviewing people 1 2 3 4 5

Designing artwork/drawing 1 2 3 4 5

Proofreading 1 2 3 4 5

6. **Writing Sample (THE FUN STUFF!)**

Writing is an essential part of Yearbook. Show off your writing skills with the following two questions:

Motivation is an essential quality for productive Yearbook students. What motivates you?

Describe the strengths you have as a communicator (verbal, written, artistic.)

Yearbook Student/Parent Commitment

I, _____, am (or will be) a student at Armada High School. I am in good academic standing. I would like to be a member of the 2019-2020 Yearbook staff and acknowledge the following conditions with my signature below.

I acknowledge that:

- I must accept the assignments given to me and complete them before or on the day of their deadlines.
I understand that failure to complete my entire assignment by the deadline, including any editing or photo-retakes, will result in a lower grade. If I am unable to complete a deadline because of illness or other excused absence, I realize that it is my responsibility to communicate with the adviser who will assist in delegating work/responsibilities.

- I understand and accept that in order to meet my deadlines or a staff deadline I may need to stay after school and/or come in on weekends.
- I understand that I will be required to cover outside of school events and it is my responsibility to provide my own transportation with a licensed, insured driver.
- I agree to help other staff members finish their deadlines if I have completed mine.
- I agree to sell a minimum number of business ads and sponsorships (determined by the budget) and that my grade will be affected if I fail to make business contacts.
- I will be available and willing to help sell yearbooks during scheduled sales days (this may include after school and evenings).
- I agree to handle all yearbook equipment, including cameras, yearbooks, computers, printers, and other supplies with care and be responsible for replacement or repair if lost or damaged while in my possession.
- I agree to attend all staff meetings. If I am unable to attend, I will contact the adviser.
- I understand that more than one missed deadline will result in removal from the class and a failing grade.

AHS Yearbook Staff Member's signature

date

Parent's signature

date

